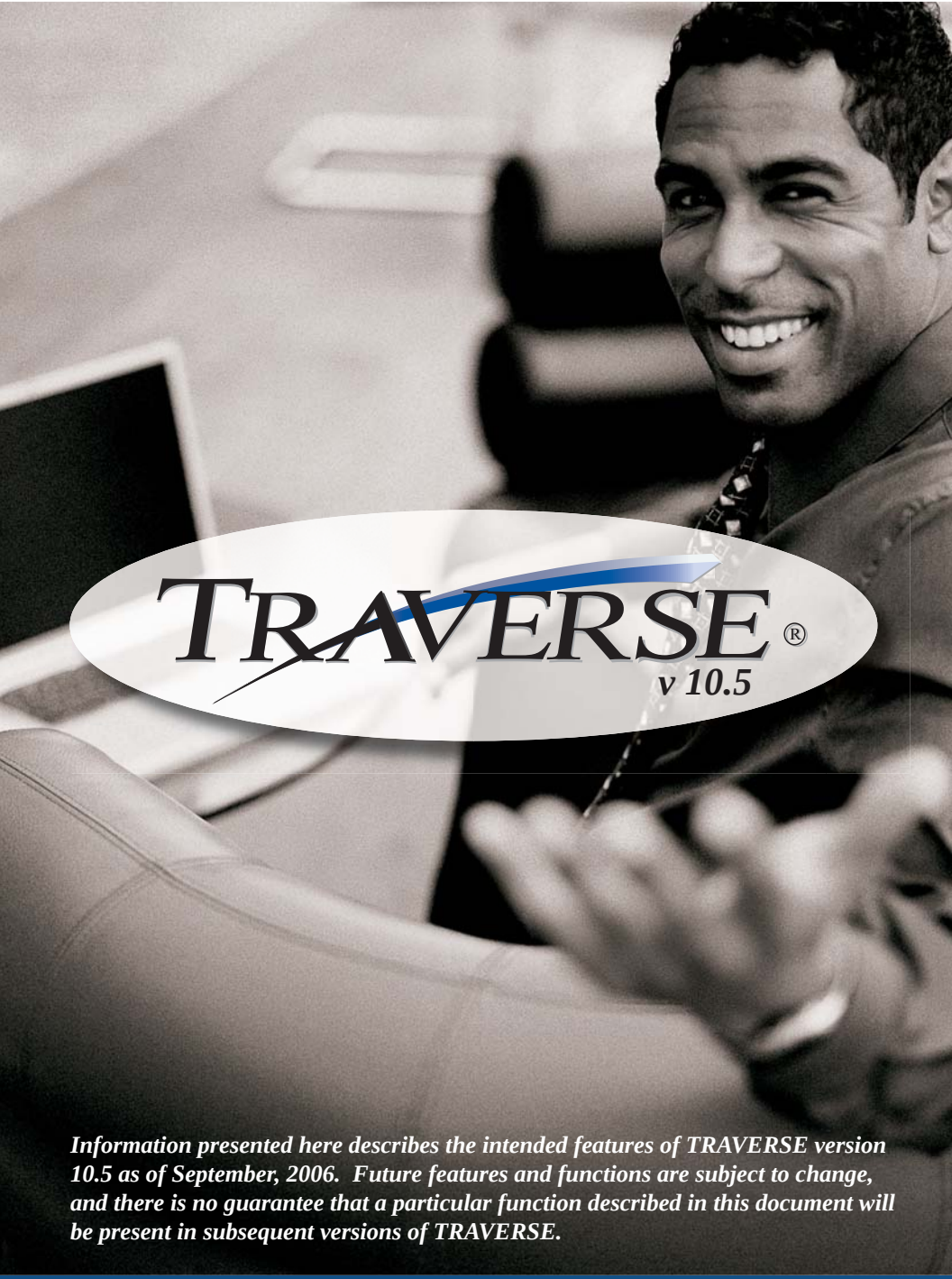
OPEN SYSTEMS INC.

# A first look at the next exciting release of award-winning software from Open Systems, Inc.

# TRAVERSE®

v 10.5



# TRAVERSE®

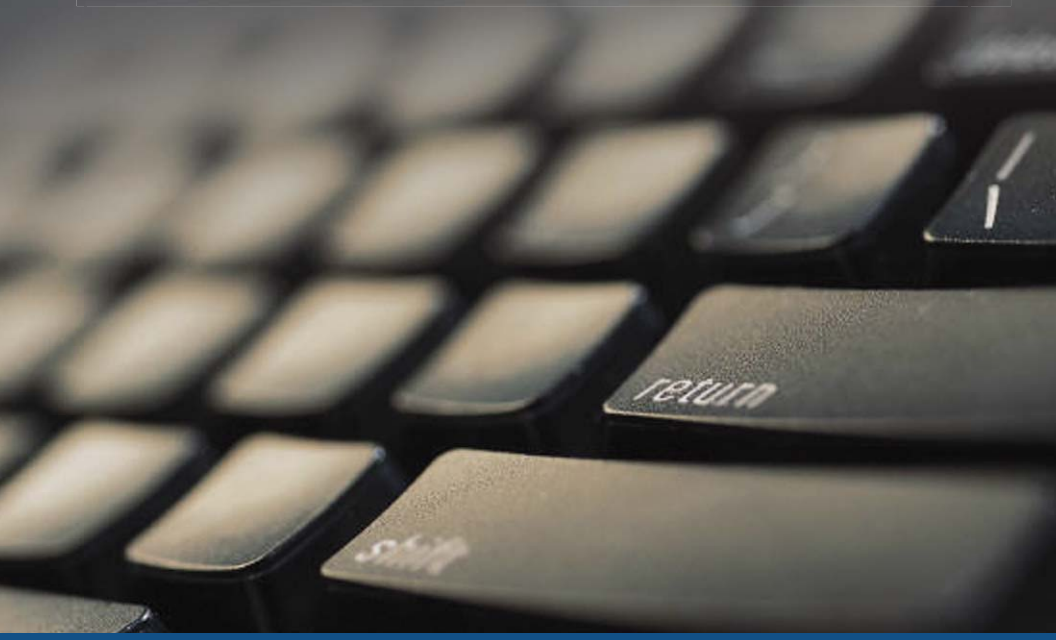
v 10.5

*Information presented here describes the intended features of TRAVERSE version 10.5 as of September, 2006. Future features and functions are subject to change, and there is no guarantee that a particular function described in this document will be present in subsequent versions of TRAVERSE.*

This booklet and the accompanying CD will give you your first look at some of the enhancements and new features that will be included in the next release of the TRAVERSE suite of software from Open Systems, Inc.

You can review the forthcoming changes and work with your software provider to plan your implementation of these exciting new features.

***Michael Bertini***
**CEO**
**Open Systems, Inc.**



| Function | Description |
|---|---|
| Aged Trial Balance Inquiry | Add a new function that provides aged trial balance information in an on-screen, interactive style with drill down to transactions. |
| Check batching | Add standard Batch functionality. Include flags to allow post without printing, allow re-prepare after printing. |
| Open Invoice Inquiry | Add drill-down from open invoices to transaction detail. |
| Pay Invoices | Provide support for non-check methods of invoice payment such as credit cards and EFT. |
| Pay Invoices | Provide ACH option for payment processing. |
| Print Checks | Add an option to print the description from the transaction header on the check stub. |
| Print Checks | Provide an option (for each vendor) to print one check for all invoices or one check per invoice. |
| Print Checks | Provide a new check saver option that will print long remittance on plain paper rather than using additional check stock. |
| Print Checks | Provide option to print checks in check/stub/stub, stub/check/stub, or stub/stub/check format. |
| Print Checks | Canadian check compliance. |
| Print Checks | Add support for MICR encoded checks so that a single blank check stock can be used for multiple accounts. |
| Recurring Entries | Add fields to indicate the billing interval and last billing date. Add date criteria to the Copy Recurring Entries function to copy any transactions that should be billed based on the last billing date, billing interval, and the date. |
| Vendor Maintenance | Add an Active/Inactive status field to the vendor. |

## Application *Accounts Receivable*

| Function | Description |
|---|---|
| Aged Trial Balance Inquiry | Add a new function that provides aged trial balance information in an on-screen, interactive style with drill down to transactions. |
| Cash Receipts | Provide an option to post cash receipts and transactions separately. |
| Customer Maintenance | Add an Active/Inactive status field to the customer. |
| Customer Payment Methods | Add a new function for entry of an unlimited number of payment methods for each customer. The methods will include appropriate information for credit card and direct debit bank information. |
| History Inquiry | Provide an inquiry function that does not require the Customer ID as a filter criteria. |
| Invoice Inquiry | Add drill-down to source transactions. |
| Invoices | Add option to include company logo on plain paper invoices. |
| Open Invoices | Add a field to the open invoice table that identifies the source of an invoice (AR, PC, SD, etc.). This can be used to filter the Aged Trial Balance, Open Invoice Report and others reports and inquiry functions. |
| Commission | Add an interface to Payroll and Accounts Payable. Add an option to post commission payments to AP or PA as set up for each sales rep.<br>Add field to indicate if the rep commission is paid through payroll, accounts payable or none. Add commission rates by sales category. |
| Recurring Entries | Add fields to indicate the billing interval and last billing date. Add date criteria to the Copy Recurring Entries function to copy any transactions that should be billed based on the last billing date, billing interval, and the date entered for the copy function. |
| Sales Rep Aging Report | A new report very similar to the AR Aging that can be used for collections, etc. The report will be based on the sales reps as signed per order as defined in the commission table. |
| Statements | Add option to include company logo on plain paper statements. |

## Application *Bank Reconciliation*

| Function | Description |
|---|---|
| Reconciliation | Provide an import and auto reconciliation with bank files. |

## Application *CRM*

| Function | Description |
|---|---|
| Campaigns | Link to Project Costing Project Status Inquiry function if interfaced |
| Contact Inquiry | Add Open Order lookup and shipment tracking inquiry if the Sales Order application is installed and interfaced. |
| Contact Messages | Add a direct link to email messages. |
| Contacts | Create a customer or vendor record from a contact. |
| Output to Outlook | Provide an option to add task items to Outlook Calendar. |
| Quotes | Provide a method to create a quote for a contact that is not yet a customer. |
| Tasks | Provide calendar style view for tasks. |

| Application | *Distribution Requirements Planning* |
|---|---|
| **Function** | **Description** |
| Blanket Sales Orders | Provide a maintenance and transaction system to support blanket orders to be processed through the Sales Order application. |

| Application | *General Ledger* |
|---|---|
| **Function** | **Description** |
| Budgets | Allow an unlimited number of budgets and forecasts. |
| Intercompany Accounts | Allow allocations to different account segments within the same company. |
| Statement Layout | Add print-time variables for column headings. |
| Transactions | Add an option to not allow editing of transactions. Provide a "Reverse" button to create a reversing entry. |
| Trial Balance | Add a tab to the selection screen to enable selection of account segment filter criteria for report. |

| Function | Description |
| --- | --- |
| Item Locations | Add a field for ABC Class to the Location Defaults tab. |
| Item Maintenance | Expand the "Alias" concept to recognize customer, manufacturer and vendor specific aliases. |
| Items | Change the drill-through on the Location ID to open the Item Locations function with the appropriate record displayed. |
| Quantity Drill-down | Extend the quantity drill-down for committed, in-use and on-order quantities to include access to the source transactions. |
| Unit of Measure | Assign default units for reporting, stocking, sales and purchasing. |

## Application *MFG - Bills of Material*

| Function | Description |
|---|---|
| Bill of Materials | Provide an option to recurse through sub-assemblies to build cost breakdown on right hand panel of the general tab. |
| ECO Tracking | Provide a maintenance function to set up engineering change orders. Allow for the tracking of changes to the bills of material to be logged to an ECO number. |

## Application *MFG - MPS/MRP*

| Function | Description |
|---|---|
| Standard MRP Report | Add a print time option that excludes items from the report if they do not require action. |
| Summarized Locations | Provide a method for users to see the MRP data in a view with all locations summarized. |

## Application *MFG - Production*

| Function | Description |
|---|---|
| Alternate Routing | Provide an option for each release of a production order to use either the BOM primary or secondary routing. |
| Order Traveler | Add the instructions for the BOM on the Order Traveler. |
| Production Orders | Add a transactional log of changes that are made to production orders, including user, date, time and changes made to the order. |
| Production Pick List | Add the quantity to be built to the header area of the report. Also add the description for the assembly and component items. |
| Subcontract Status Report | Provide a new report that documents items that are off-site for sub-contracted operations. |

## Application *MFG - Routing and Resourc*

| Function | Description |
|---|---|
| Global Replace functions | Provide an option to update the standard cost when replacing items. |

## Application *Payroll*

| Function | Description |
|---|---|
| Check History Inquiry | Add an inquiry screen to view the Check History information. |
| Employee History | Add a tab to this function called Checks. The screen will list (by date, most recent at the top) the checks that have been paid to the employee for the year. Provide drill down to detail using the same detail view as the PA Check History. |
| Employee Information | Validate the entry of a Social Security Number. Warn user if the SS# already exists. This validation should check not only current employees, but also check historical information that may contain the SS#. |
| Import Transactions | Add a function to import time entry (from time clock, PDA, etc.) into the PA transactions tables. |
| Manual Checks | Add an optional 'pop-up' window that displays the remaining sick and vacation time available during transaction entry. |
| Manual Checks | Add the user Options button found in other transaction entry screens allowing the user to define which fields are active in the tab order. |
| Transactions | Add an optional 'pop-up' window that displays the remaining sick and vacation time available during transaction entry. |
| Transactions | Add the user Options button found in other transaction entry screens allowing the user to define which fields are active in the tab order. |
| W-2 Forms | Add an option to print the W3 form (totals for W-2). |

## Application *Project Costing*

| Function | Description |
|---|---|
| Estimates | Add Item ID detail section to specify individual items and quantities that are needed for a project/phase/task. Provide a method to commit the items at some stage (based on status or date) of the project. Relieve committed items with IN/WM Material Requisitions functions. |
| Projects | Add a transactional log of changes that are made to projects, including user, date, time and changes made to the project, phase or task. |

| Function | Description |
|---|---|
| History Analysis Report | New, general format report based on the information stored in the PO history tables. Information will include comparisons of requested and actual quantities and dates. |
| History Inquiry | Add a new function to access information stored in the PO history tables. |
| Landed Cost | Add parameter-driven system to accommodate the need to distribute indirect cost to inventory items. |
| PO History | Add a set of tables to track PO history. These will be separate from the current AP transaction history and will provide a better set of data to monitor the performance of vendor deliveries. |
| Print Orders | Add an option to include company logo on plain paper purchase orders. |
| Requisitions | Add a purchase history lookup based on the Item ID entered in line items. |
| Transactions | Add Copy From functionality to copy (replicate) an order from history. |
| Transactions | Add a purchase history lookup based on the Item ID entered in line items. |
| Transactions | Add the ability to insert/sequence/reorder line items to retain the ability to match originating document. |
| Transactions | Add the ability to receive items to sales orders, manufacturing orders and service work orders directly, without impacting inventory cost/status. |
| Transactions | Add support for direct drop shipments. |
| Transactions | Add a transactional log of changes that are made to purchase orders, including user, date, time and changes made to the order. |

| Application | *Sales Order* |
|---|---|
| **Function** | **Description** |
| Bill of Lading | This new form will be based on standard shipping documents. |
| Commission | Provide commission assignment by line item. |
| Recurring Entries | Add fields to indicate the billing interval and last billing date. Add date criteria to the Copy Recurring Entries function to copy any transactions that should be billed based on the last billing date, billing interval, and the date |
| Transactions | Add support for a transaction type of RMA. This will precede a Credit Memo like a Quote precedes a transaction in the current system. An RMA number will be issued, and the trans action will be held until product is received against the RMA. |
| Transactions | Add new entry points dedicated to the entry of quotes and credit memos. |
| Transactions | Add the ability to enter a Bill-To Customer ID that is different than the Sold-To ID. |
| Transactions | Add Copy From functionality to copy (replicate) an order from history. |
| Transactions | Retain completed line items from partially shipped orders. Completed lines get flagged, but are retained for proper audit and sequence. |
| Transactions | Add the ability to insert/sequence/reorder line items to retain the ability to match originating document. |
| Transactions | Add a transactional log of changes that are made to sales orders, including user, date, time and changes made to the order. |
| Transactions | Provide line item discount functionality. |

## Application *Service Director*

| Function | Description |
|---|---|
| Graphical Scheduler | Provide a graphical scheduler with drag-and-drop functionality to schedule service orders. |
| Recurring Billing | Add functionality to the Contracts to copy billing for them to AR based on frequency criteria. |
| Scheduled Maintenance | Add functionality to templates to copy them as scheduled maintenance orders to the schedule based on frequency criteria. |
| Technicians | Assign multiple Labor Codes and Skill Levels to each technician. |
| Work Orders | Add a transactional log of changes that are made to work orders, including user, date, time and changes made to the order. |

## Application *System Manager*

| Function | Description |
|---|---|
| Business Rules | Add a new function that consolidates the current Options and Interfaces functionality from each application to a centralized function. Also add additional process rules and provide a method to have rules unique to each role. |
| Forms Control | Provide options for email, fax and file output. |
| System Data Audit | Create a new System Manager function for presenting "Audit" information for various subsets of TRAVERSE data. |
| Tax Locations | Add additional sales tax calculation methods to TRAVERSE. These include maximum tax amounts and "up to" taxable sales amounts. |
| Tax Locations | Add drill down from summary totals to source transactions. |

## Application *Warehouse Management*

| Function | Description |
|---|---|
| Print RFID Tags | Create a configurable function to generate RFID tag information. |

OPEN SYSTEMS INC.
4301 Dean Lakes Blvd.
Shakopee, MN 55379
952-403-5700
Fax 952-496-2495
www.osas.com